UPOU IREC ETHICS REVIEW PROCESS

01 Initial Submission

Submission of the complete requirements See attached lists of requirements.

Proponent

02 Screening

1. Checking if the study protocol qualifies for the UPOU IREC review
2. Checking the completeness of the documents
2. Identifying the review type:
   - Exempted
   - Expedited
   - Full Board
3. Assigning of UPOU IREC code
4. Assigning of reviewers

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03 Review

Assigned reviewers review the ethical soundness of the paper.

Reviewers

04 Decision

Consolidate review results and release of the decision:

- If Approved, then UPOU IREC release the Ethics Clearance Certificate.
- Else, if with Minor or Major Modifications, proponent will address the feedback from reviewers and re-submit to the UPOU IREC for further review (go to step 3).

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05 Monitoring Report

Submission of Progress Report, Protocol Deviation Report and Continuing Review application, if applicable

Proponent

06 Final Report

Submission of Final Report to the UPOU IREC, if the study is already completed

Proponent